Lord of Life Lutheran Church

Endowment Fund Grant Request

Grant Selection Procedure

Purpose: The purpose of the Lord of Life ("LoL") Endowment Fund is to receive and administer in a God – Pleasing manner, gifts and bequests to enhance and further the outreach work and ministry of the LOL congregation.

Definition of Outreach: Whatever LoL does that prepares members of the church to "make disciples" of others.

Grant Review Procedure: The Fund Committee reviews requests for grants and provides proposals to the Church Council for action. In acting on the Committee's proposals, the Church Council may approve the grant proposal, approve the proposal at a lower funding level, or deny the proposal.

Basic Guidelines for Grant Selection:

1. How will this grant encourage the making of disciples for Jesus Christ?
2. All grant requests must have a LoL church sponsor.
3. Projects must have a clear connection to mission priorities identified by the Church Council and the Fund. Example: LoL member seminary students and Lutheridge attendees.
4. It is the intent of the Fund Committee to consider funding projects and not individuals.
5. Preference will be given to projects where participants are committed to additional fund raising.
6. The Fund will not support operating budgets of an organization.
7. Grant request for a specific quarter will be received up to the 15th of the second month of each qtr (Q1-Feb 15, Q2-May 15, Q3-Aug 15, Q4-Nov 15)

Reference Document – Continuing Resolution: Procedure for Managing Grant Requests

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In order to initiate a grant proposal, please provide the following information to the Chair of the Endowment Fund Committee (mailbox is located in the LoL Church office).

Date of Request: _____

Name of Person submitting the request: _____

Submitter's phone number: _____

Grant request for (organization name): _____

Amount Requested: _____

Briefly describe the mission of the proposed recipient:

Briefly describe the purpose of the proposed grant:

If funds are granted, can the proposed recipient use the funds to leverage other grant requests? Please explain.

What additional fundraising efforts are planned for this project:

Please provide the following information for use if the grant request is approved:

Grant recipient's address: _____

_____

Recipient's phone number: _____

Contact person at the recipient: _____

Name of the check payee: _____

For Endowment Committee Use:

Committee Action: _____   *Date:* _____

*Proposal to Council Date:*_____

Council Action: _____   *Date:* _____

Check issued Date: _____ *Check #* _____